

## Overview and Scrutiny Management Committee

### Investigation into the Decision making process for Huddersfield Town Centre Accessibility Project (Bus Gates)

#### Cabinet Response Action Plan

Recommendation	Cabinet Lead / Officer Lead	Do you accept the recommendation? yes/no	If yes how will it be implemented?	Who will be responsible for implementation?	What is the estimated timescale for implementation?
<b>1.</b> That for similar projects developed in the future, a comprehensive baseline of information should be gathered in order to provide an accurate position against which to measure the impact of the implementation of a scheme as part of any future evaluation. Depending on the length of the project, there may be a need to refresh and re-evaluate the data to ensure any interim changes are taken into consideration prior to implementation.	Cllr Peter McBride / Paul Kemp	Yes  Recording critical baseline information is important for future town centre projects and will ensure that comparison of implementation outcomes is easily undertaken.  The scale and detail of baseline data collected will be appropriate to the complexity of the project.  The period for refresh of data will also be appropriate to individual projects.	As part of the initial evidence compiled in preparing option appraisals for projects.  But also through sourcing data on additional critical issues that are raised during the consultation or delivery process, if previously overlooked.	Project managers of individual projects, together with Heads of Service and Service Directors.	To be undertaken on future town centre from 2018 onwards.

<p><b>2a.</b></p> <p>That participants at information giving events, informal or formal consultation should have a clear understanding of what will, or will not happen to their comments, both written and verbal.</p>	<p>Cllr Peter McBride / Paul Kemp</p>	<p>Yes</p>	<p>Future consultation processes will provide details of how written and verbal comments will be treated on town centre projects</p>	<p>Project managers of individual projects, together with Heads of Service and Service Directors.</p>	<p>To be undertaken on future town centre projects from 2018 onwards.</p>
<p><b>2b.</b></p> <p>That for future engagement and consultation exercises, the Council considers the use of new and innovative ways of using technology to remove barriers to capturing and recording feedback received during consultation.</p>		<p>The use of innovative ways of capturing and recording feedback received during consultation needs further investigation , both in terms of availability of technology and the cost of such facilities</p>	<p>Further investigation required with council IT and media colleagues.</p>	<p>The ways used of recording feedback need to be appropriate to the complexity of the project and resources available.</p> <p>Decisions of this nature to be determined by Heads of Service and Service Directors</p>	<p>To be undertaken on future town centre projects from 2018 onwards – as appropriate.</p>

<b>3.</b> That the Overview and Scrutiny Management Committee have the opportunity to comment on the Bus Gates Impact Assessment Report, before it is considered by Cabinet.	Cllr Peter McBride / Paul Kemp	Yes  The report was shared with the OSMC on 18 <sup>th</sup> September prior to consideration by Cabinet	n/a	n/a	n/a
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